



Rec'd:	_____
Invoice #	_____
Booth #	_____

EXHIBITOR BOOTH APPLICATION FORM

2019 Provincial Conference & Trade Show - May 14, 2019
Victoria Inn, Hotel & Convention Centre, 1808 Wellington Avenue, Winnipeg MB

Company Name: _____ (as it should appear on conference promotional information)

Accounts Payable Name: _____ Email: _____

Address: _____ City: _____ Postal Code: _____

Phone: _____ Fax: _____ Website: _____

IMPORTANT Exhibitor Booth Representatives:

1. Name: _____ Title: _____ Email: _____

Require Lunch Diet Restrictions _____ Life Threating _____

2. Name: _____ Title: _____ Email: _____

Require Lunch Diet Restrictions _____ Life Threating _____

3. Name: _____ Title: _____ Email: _____

Require Lunch Diet Restrictions _____ Life Threating _____

4. Name: _____ Title: _____ Email: _____

Require Lunch Diet Restrictions _____ Life Threating _____

Not attending but needs to be included in all communications:

Name: _____ Title: _____ Email: _____

We are interested in Sponsorship Opportunities (Benefits & details listed in information package)

- Closing Keynote Speaker Sponsor - \$3,500 (1 available)
- Gold Sponsor - \$3,000 (1 available) **SOLD**
- Silver Sponsor - \$2,000
- Bronze Sponsor - \$600
- Breakfast Sponsors - \$1,500 (3 available)
- Lunch Sponsors - \$2,500 (2 available)
- Break Sponsor - \$1,200 (2 available)
- Award for Excellence Sponsor - \$750 (1 available)
- Other Sponsorships: Each year we ask for: door prizes, delegate bags and lanyards.

****If you are a member of LTCAM you will receive "Proud Member of LTCAM" signage for your booth**

CHECK LIST

We would like to acknowledge all participating exhibitors. Therefore, please forward an electronic copy of your company logo to jhiebert@ltdcam.mb.ca.

- I have included an electronic copy of the company logo.
- I have included a copy of our Certificate of Insurance
- I do not require any table at my booth(s). Product and signage must fit in your 10' x 8' space.
- I need a cocktail table at my booth(s), rather than an 8 foot table,
- Save my booth for May 12, 2020 (*Pricing is not yet available; therefore there could be small adjustments*)

By completing and submitting this contract we agree to all terms and conditions as listed in the Conference Exhibitors Package.

Item	Cost	# Required	Subtotal
Booth cost (Booth selection is on a first-come-first-serve basis-Gold and Silver Sponsors have priority in choice)	\$660.00		
Electrical (120 v)	\$75.00		
* Additional Lunches (1 included with price of booth)	\$35.00		
Regular hard wired shared internet (Venue has Free Wi-Fi)	\$50.00		
Cocktail Table	\$40.00		
			Subtotal
GST (Tax) - add 5% of subtotal	5%		
Type of Sponsorship (GST Exempt):			
PAYMENT OPTIONS:			Subtotal
Credit Card – add 3% of subtotal	3%		
<input type="checkbox"/> Cheque Electronic Funds Transfer			TOTAL

* **Note** – if you request additional lunches less than 5 days prior to the conference, the hotel charges LTCAM \$40.00 plus 15 % gratuity plus GST. We will invoice you for this amount.

** We do not have 2020 pricing at this time; therefore there could be small adjustments to the costs listed above.

Payment due by April 15, 2019. No refunds after March 8, 2019

Please mail cheque and make payable to:

**Long Term & Continuing Care Association of Manitoba
202-135 McGregor Street, Winnipeg, MB R2W 4V7**

Website: www.ltdcam.mb.ca Phone: 204-477-9888 Toll free: 1-855-477-9888 Fax: 1-888-820-1647

Please email application, certificate of insurance and logo to jhiebert@ltdcam.mb.ca
Confirmation of booth will be sent via email upon receipt of application & registration fee.

Your booth includes Breakfast, Coffee Breaks and 1 Lunch