



Rec'd: _____
Invoice # _____
Booth # _____

EXHIBITOR BOOTH APPLICATION FORM

2020 Provincial Conference & Trade Show - May 12, 2020
Victoria Inn, Hotel & Convention Centre, 1808 Wellington Avenue, Winnipeg MB

Company Name: _____ (as it should appear on conference promotional information)

Accounts Payable Name: _____ Email: _____

Address: _____ City: _____ Postal Code: _____

Phone: _____ Fax: _____ Website: _____

IMPORTANT Exhibitor Booth Representatives:

1. Name: _____ Title: _____ Email: _____

Require Lunch Diet Restrictions _____ Life Threatening

2. Name: _____ Title: _____ Email: _____

Require Lunch Diet Restrictions _____ Life Threatening

3. Name: _____ Title: _____ Email: _____

Require Lunch Diet Restrictions _____ Life Threatening

4. Name: _____ Title: _____ Email: _____

Require Lunch Diet Restrictions _____ Life Threatening

Not attending but needs to be included in all communications:

Name: _____ Title: _____ Email: _____

Sponsorship Opportunities *(Benefits & details listed in information package)*

- Closing Keynote Speaker Sponsor - \$3,500 (1 available) **SOLD**
- Gold Sponsor - \$3,000 (1 available) **SOLD**
- Silver Sponsor - \$2,000
- Bronze Sponsor - \$600
- Breakfast Sponsors - \$1,500 **SOLD**
- VIP Lunch Sponsors - \$5,000
- Morning Break Sponsor - \$1,200 **SOLD** Afternoon Break Sponsor \$1,200
- Award for Excellence Sponsor - \$750 **SOLD**
- Delegate Bag Sponsor (1 available)
- Lanyard Sponsor (1 available) **SOLD**

CHECK LIST

- I have included an electronic copy of the company logo.
- I have included a copy of our Certificate of Insurance

Please email application, certificate of insurance and logo to jhiebert@lcam.mb.ca

Item	Cost	# Required	Subtotal
Booth (*Priority booth selection given in this order: Speaker, Gold and Silver Sponsors then all others on a first-come-first-serve basis) Product and signage must fit in your 10' x 8' space.	\$670.00		
Electrical (120 v)	\$80.00		
Addition Reps No Lunch (1 rep with lunch is incl with booth cost)	\$20.00		
Additional Reps with Lunch **	\$50.00		
Regular hard wired shared internet (Venue has Free Wi-Fi)	\$60.00		
<input type="checkbox"/> No Table(s) Needed			
Tall Cocktail Skirted Table	\$75.00		
8 Foot Skirted Table	\$40.00		
6 Foot Skirted Table	\$40.00		
		Subtotal	
GST (Tax) - add 5% of subtotal	5%		
Type of Sponsorship (GST Exempt):			
Payment Method:		Subtotal	
<input type="checkbox"/> Credit Card payment option – add 3% of subtotal	3%		
<input type="checkbox"/> Cheque <input type="checkbox"/> Electronic Funds Transfer		TOTAL	

FREE DRAW - FOR LTCAM Members Only:

- Enter in the **FREE DRAW** to win 3 minutes of speaking time (with a large audience – at your booth)

****If you are a member of LTCAM you will receive "Proud Member of LTCAM" signage for your booth**

* **Booth selection** is given in the following priority: Gold, Speaker & Silver Event Partners & date received.

** **Additional lunches** less than 5 days prior to the conference, are an additional \$10 plus 15 % gratuity plus GST.

By completing and submitting this contract you agree to all terms and conditions as listed in the Conference Exhibitors Package.

Payment due by April 15, 2020. No refunds after January 1, 2020

*Please mail cheque and make payable to:

**Long Term & Continuing Care Association of Manitoba
202-135 McGregor Street, Winnipeg, MB R2W 4V7**

Website: www.lcam.mb.ca Phone: 204-477-9888 Toll free: 1-855-477-9888 Fax: 1-888-820-1647

*Your booth includes one Breakfast, lunch and both Coffee Breaks
If additional reps require lunch the cost is \$35 over their registration fee.*